

McGee Cadd Reprographics & Drafting Supply Co.

HOURLY PAYROLL SUBMITTAL

PLANT LOCATION: _____

TEAM MEMBER: _____

PAY PERIOD ENDING: _____

WEEK 1		WED	THURS	FRI	SAT	SUN	MON	TUE	WEEK 1 (TOTAL)
DATE	IN								
	OUT								
	IN								
	OUT								
DAILY TOTAL									
OTHER									

WEEK 2		WED	THURS	FRI	SAT	SUN	MON	TUE	WEEK 2 (TOTAL)
DATE	IN								
	OUT								
	IN								
	OUT								
DAILY TOTAL									
OTHER									

CODES:

Team Member Signature

Manager Or Regional Manager

H Holiday
V Vacation
S Sick
B Bereavement
O Out - Without Pay